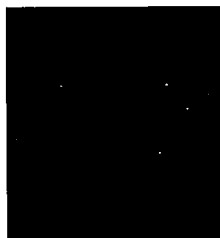


T A S K F O R C E
H U M A N R E S O U R C E S
E D U C A T I O N
T R A I N I N G
Y O U T H



**YOUTH ACTIVITIES
GUIDELINES
ACADEMIC YEAR 1994/95**


T e m p u s **PHARE**

*Trans-European cooperation scheme for higher education between
Central and Eastern Europe and the European Community*

COMMISSION
OF THE EUROPEAN
COMMUNITIES



**YOUTH ACTIVITIES
GUIDELINES
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Task Force for Human Resources, Education, Training and Youth

by the



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Avenue des Arts 19H
B-1040 Bruxelles
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Fax: (32)2-212.04.00***

The EC Tempus Office, an autonomous body of the European Cooperation Fund, assists the Commission of European Communities in the implementation of the TEMPUS Scheme.

CONTENTS

	Page
1. INTRODUCTION	7
2. FINANCIAL SUPPORT AVAILABLE FROM TEMPUS FOR YOUTH ACTIVITIES	8
2.1. RECIPROCAL YOUTH EXCHANGES.....	8
2.2. SHORT STUDY VISITS	9
2.3. TRAINING COURSES FOR YOUTH WORKERS	10
2.4. ELIGIBLE COSTS	10
3. PRIORITIES.....	11
4. APPLICATION PROCEDURES.....	12
5. APPLICATION DEADLINES.....	12
 <i>TEMPUS APPLICATION FORM FOR A YOUTH ACTIVITIES GRANT PROPOSAL</i>	
 ANNEX 1: CONTACT ADDRESSES	



APPLICATION DEADLINES

The deadlines for the submission of applications are

- **15 March 1994** for activities to be carried out between 1 September 1994 and 31 August 1995

and

- **15 September 1994** for activities to be carried out between 1 January 1995 and 31 August 1995.

The date of the application will be as per postmark. Only receipts from post offices and official carriers will be accepted as proof of dispatch.

1. INTRODUCTION

TEMPUS (Trans-European Cooperation Scheme for Higher Education) was adopted by the Council of Ministers of the European Community on 7 May 1990 and extended on 29 April 1993¹ for a second 4-year phase commencing with the academic year 1994/95 (TEMPUS II).

TEMPUS forms part of the overall programmes of the Community for the economic and social restructuring of the countries of Central and Eastern Europe (known as the PHARE programme) and for economic reform and recovery in the Newly Independent States of the former Soviet Union (known as the TACIS programme). Within these frameworks training has been identified as one of the priority areas for cooperation between the Community and the countries concerned. The TEMPUS Council Decision provides the legal basis for activities within both programme frameworks.

Unlike all other parts of the TEMPUS **PHARE** Scheme, the Youth activities have no direct link with higher education systems.

The TEMPUS **PHARE** budget is drawn from the overall funds made available to PHARE in a given year. The budget is first of all divided among those countries eligible for support. Following this, within each national allocation made, the budget available for TEMPUS is decided by the national authorities of the eligible countries in consultation with the Commission of the European Communities.

For TEMPUS Youth activities in the academic year 1991/92, a budget of 100,000 ECU per eligible country was available. In 1992/93 the average budget available for most countries was less than the previous year except for Poland which had a budget of 1 MECU. For Albania and Estonia no budget was available. In 1993/94 the Youth activities budget available went from 20,000 ECU for Lithuania to 2 MECU for Poland. At the time of publishing this document, the budget for the academic year 1994/95 is not yet known and will depend on the outcome of negotiations between the authorities of the eligible countries and the Commission.

The eligible Youth activities in the framework of the TEMPUS **PHARE** programme comprise:

- ♦ Reciprocal youth exchanges
- ♦ Short study visits
- ♦ Training courses.

Both bilateral and multilateral projects are eligible for support.

¹ Cf. Council Decision (EEC) No 93/246 of 29 April 1993, OJ No L 112/34.

✎ The eligible countries falling within the terms of the TEMPUS **PHARE** scheme - as of May 1993 - are:

- ♦ Albania
- ♦ Bulgaria
- ♦ the Czech Republic
- ♦ Estonia
- ♦ Hungary
- ♦ Latvia
- ♦ Lithuania
- ♦ Poland
- ♦ Romania
- ♦ Slovakia
- ♦ Slovenia.

2. FINANCIAL SUPPORT AVAILABLE FROM TEMPUS FOR YOUTH ACTIVITIES

2.1. RECIPROCAL YOUTH EXCHANGES

Financial support is available for groups of young people *aged between 15 and 25*, to set up a youth exchange project for *organised cultural interaction* which is not part of a school curriculum or vocational training, between the *European Community* and the *eligible countries*.

The exchanges must take place between 1 September 1994 and 31 August 1995 and should each be organised for a group of at least 12 participants per group for a period of at least ten days, including time for travel. The number of participants from EC Member States should not normally exceed the number of participants from Central and Eastern Europe.

"*Reciprocity*" means that each exchange project must include at least two gatherings of the groups of participants, one hosted in a Member State and one hosted in an eligible country.

Priority will be given to young people not otherwise in a position to take part in an inter-cultural event for social, economic, cultural, ethnic or geographical reasons or due to a personal handicap.

It is important to note that an exchange project is defined as **organised cultural interaction not related to a school curriculum**. Exchanges should thus be organised around a **theme** of special interest to the participants while enhancing perceptions of other peoples and cultures and of the situation/position of young people in their respective communities. It is very important that participants be **actively involved in all stages** of the project: *a project for young people, by young people*. The exchange should be carefully prepared and documented. Day-to-day **programme** outlines for **both** gatherings, however preliminary, should be submitted with the application.

The maximum grant available for bilateral projects is ECU 10,000 and is ECU 20,000 for a multilateral project in which at least two eligible countries and one European Community country must be involved. The expenses incurred for participants from eligible countries are **up to 100%** refundable, and for EC participants a **maximum** of 50% of the expenses incurred is refundable. This principle is established in an attempt to encourage co-funding from other sources.

COMMISSION OF THE EUROPEAN COMMUNITIES

Task Force Human Resources, Education, Training and Youth

Tempus **PHARE**

application form for a

Youth activities Grant Proposal

Academic year 1994/95

Instructions

- The deadlines for the submission of applications are (as per postmark) 15 March 1994 for activities to be carried out between 1 September 1994 and 31 August 1995 and 15 September 1994 for projects to be carried out between 1 January 1995 and 31 August 1995.
- Do not forget to annex letters (or faxes, or telexes) confirming the willingness of all other participants to endorse this application. These documents must be sent together with this application; they may not be sent separately at a later date.
- Applications must be typewritten. Handwritten and faxed applications will not be accepted.
- Fill in this form in any EC working language and the summary sheet in English, French or German and mail 3 copies to :

*EC Tempus Office
Avenue des Arts, 19H
B-1040 Bruxelles*

The EC TEMPUS Office sends a copy of all applications to the national TEMPUS Office(s) of the eligible country(ies) concerned.

Project number
(for TEMPUS Office use only)

DECLARATION

The following declaration must be signed by the person authorised to act as the **Contractor**¹ (who signs the contract and to whom the grant is sent) for the project. The Contractor **must** be a person/organisation resident in one of the Member States of the European Community, in the Czech Republic, Hungary, Poland, the Slovak Republic or Slovenia.

I, the undersigned, certify that the information given in this proposal is correct to the best of my knowledge and that the proposal has been endorsed by the relevant authorities representing the organisations that will be collaborating in the activities proposed.

I enclose documentation confirming that the other partners in the project have endorsed the content of the application.

Done at:		Date:	
Name:			
Signature:			
Organisation:			
Street:			
Post code:		Town:	
Country:		Phone: (also national & local code)	

¹ The "Contractor" is not necessarily the same person/organisation as the "Coordinator" (see pp. 4-5)

SECTION I: BASIC DATA ON ORGANISATIONS INVOLVED

Please give a brief outline, on a separate sheet of paper, of **all** organisations involved along the following lines:

(i) *Type of organisation*

- Private organisation
- Charitable organisation
- Officially recognised organisation
- Secondary education institution
- Vocational education institution
- Higher education institution
- Group especially established for the activity
- Other.

(ii) *Role*

- Aims of organisation
- Membership
- Target population.

(iii) *Function*

- Operating structures of the organisation
- Type of activities carried out during last 3 years.

(iv) *Coordination* (only for projects where the Contractor is not the same as the Coordinator)

- Financial arrangements made to ensure a smooth realisation of the project.

SECTION II: BASIC DATA ON PROPOSAL

Coordinator (Person or organisation responsible for managing the project)²

Name of contact person:
 Organisation:
 Street:
 Country: Post Code: Town:
 Phone (also national & local code): Fax:

Other organisation(s) and person(s) concerned :

Name of contact person:
 Organisation:
 Street:
 Country: Post Code: Town:
 Phone (also national & local code):

Name of contact person:
 Organisation:
 Street:
 Country: Post Code: Town:
 Phone (also national & local code):

Name of contact person:
 Organisation:
 Street:
 Country: Post Code: Town:
 Phone (also national & local code):

(Add an additional sheet of the same format if other partners are concerned.)

² The Coordinator may be a resident of either an eligible country or of a Member State of the European Community.

Have you had (a) TEMPUS grant(s) before ? If so, please give the contract number(s)

Type of Youth activity concerned: (only one type of activity per application)

Activity type: (Please tick)	Reciprocal Youth Exchange	<input type="checkbox"/>
	Short Study Visit	<input type="checkbox"/>
	Training Course	<input type="checkbox"/>

Project timetable: - Non-reciprocal Short Study Visit
- Training Course

Commencement date of project:	day <input type="text"/> <input type="text"/>	month <input type="text"/> <input type="text"/>	year <input type="text"/> <input type="text"/>
Completion date of project:	day <input type="text"/> <input type="text"/>	month <input type="text"/> <input type="text"/>	year <input type="text"/> <input type="text"/>
Total number of days (including days for travel):			

Project timetable: - Reciprocal Youth Exchange
- Reciprocal Short Study Visit

Commencement date <u>first</u> gathering:	day <input type="text"/> <input type="text"/>	month <input type="text"/> <input type="text"/>	year <input type="text"/> <input type="text"/>
Completion date <u>first</u> gathering:	day <input type="text"/> <input type="text"/>	month <input type="text"/> <input type="text"/>	year <input type="text"/> <input type="text"/>
Total number of days (including days for travel):			
Commencement date <u>second</u> gathering:	day <input type="text"/> <input type="text"/>	month <input type="text"/> <input type="text"/>	year <input type="text"/> <input type="text"/>
Completion date <u>second</u> gathering:	day <input type="text"/> <input type="text"/>	month <input type="text"/> <input type="text"/>	year <input type="text"/> <input type="text"/>
Total number of days (including days for travel):			

SECTION III: DESCRIPTION OF THE PROJECT

III.1. Participants

III.1.1. Number

B	D	DK	E	F	GR	I	IRL	L	NL	P	UK	Total

ALB	BG	CZ	EE	H	LT	LV	PL	RO	SLO	SQ	Total

III.1.2. Age (only for Reciprocal Youth Exchange)

Age	- 15	15-16	17-18	19-20	21-22	23-25	25 +
Number							

III.1.3. Participants flows (Between home and host countries)

Home Country code	Number of participants	Host Country code
Total		

III.2. Objectives

Clearly state - not exceeding 2 pages - the objectives of the project in terms of:

- (i) the reasons and background of the project
- (ii) outputs to be achieved
- (iii) contribution to the European dimension

III.3. Programme of activities

Please give a detailed day-to-day programme outline, including information on the place(s) the project will take place and working methods to be used and make a link with the objectives to be achieved.

III.4. Preparation of the project

Please give details - **not exceeding 2 pages** - on the following topics:

- (i) preliminary contacts abroad and arrangements made
- (ii) group leadership in terms of numbers and past experience (only for Reciprocal Youth Exchanges and Training Courses)
- (iii) recruitment basis of the participants with indication of their common interests
- (iv) language preparation of the participants.
- (v) only in case of a reciprocal Youth Exchange: explain how young people are actively involved in all stages of the project.

III.5. Follow-up of the project

- (i) Please indicate the activities envisaged in order to evaluate the project.
- (ii) Do you plan to have follow-up activities ? If so, please indicate what and when.

SECTION IV: FINANCIAL ASPECTS (IN ECU)

IV.1. Forecast expenditure

- * Short Study Visit
- * Training Course

	East & Central Europe partner	EC partner	Total (in ECU)
Total costs			
	Grant requested from TEMPUS		

- * Reciprocal Youth Exchanges

	East & Central Europe partner	EC partner	Total (in ECU)
Total costs 1st gathering			
Total costs 2nd gathering			
Amount requested from TEMPUS for 1st gathering			
Amount requested from TEMPUS for 2nd gathering			
	Grant requested from TEMPUS		

Note: Applicants are requested to attach sheets giving a detailed financial breakdown of all costs involved according to the following guidelines as appropriate but making a distinction between costs related to Eastern and Central European participants incurred in the eligible countries or in the EC, on the one hand, and costs related to EC participants incurred in the EC or in, the eligible countries on the other.

- ▣ Preparatory costs
- ▣ Travel (including subsistence en route)
- ▣ Accommodation catering at gatherings
- ▣ Programme costs
- ▣ Participants' insurance
- ▣ Overheads
- ▣ Other costs.

IV.2. Other sources of funding (Total income should equal total expenditure)

Please give a detailed financial breakdown of all sources of income expected, such as:

- ▣ Contribution from your organisation
- ▣ Fund-raising by the group
- ▣ Grants from national public sources
- ▣ Grants from private sources
- ▣ Participants' contribution
- ▣ Other contributions.

SUMMARY OF THE YOUTH ACTIVITY

(in English, French or German)

Project Coordinator:

Kind of activity

Project number
(for TEMPUS Office use only)

Please ensure that this summary mentions the essential features of your application.
Very short summaries are of limited value.

PAGE FOR ACKNOWLEDGEMENT OF RECEIPT

<p>Type of activity</p>	<p>Your name :</p> <p>Address :</p> <p>.....</p> <p>Country code Postal code Town</p>
-------------------------	---

This page of the form will be returned to you on receipt of your application. Please therefore enter the title of your Youth activities Grant Proposal, your name and address in the boxes immediately above.

For TEMPUS Office use only

We acknowledge receipt of your application for a Youth activities Grant in the TEMPUS Scheme which has been registered as No.

This number should be quoted in all subsequent correspondence. Please inform all project partners of this reference number as well.

EC TEMPUS Office

Date:

Signature:

.....

STATEMENT OF RECEIPT

(to be filled in by the recipient)

Type of activity	
Address	
City	
Country	
Postcode	
Telephone	
Fax	
E-mail	

This receipt will be submitted to the grant administrator as evidence of the receipt of the grant. It must be filled in by the recipient and submitted to the grant administrator.

For TEMPUS Office use only

We acknowledge receipt of your application for a Youth Activities Grant in the TEMPUS Scheme which has been registered as No.

This receipt should be quoted in all subsequent correspondence. Please inform all project partners of this reference number as well.

BC TEMPUS Office

Date:

Signature:

Following types of projects are not eligible for TEMPUS support:

- ♦ youth festivals (e.g. music, theatre festivals, sports events);
- ♦ holiday programmes;
- ♦ projects, such as school or class exchanges and trips, that are linked to the school curriculum;
- ♦ projects that are linked to the curriculum of an educational institution or a vocational training cycle (e.g. apprenticeship);
- ♦ conferences;
- ♦ visits which are curriculum based, study visits or visits which have a predominantly academic focus;
- ♦ projects whose sole aim is language learning;
- ♦ regular meetings or other, normal ongoing activities of associations and other formally constituted organisations.

2.2. SHORT STUDY VISITS

Financial support will be provided for the organisation of short study visits for groups of voluntary and/or professional youth workers/organisers/leaders of the eligible countries visiting the Community or vice versa, for the purpose of

- ♦ learning about youth structures and the particular situation for youth work in the host country;
- ♦ establishing contacts with potential exchange partners;
- ♦ participation in "mixed" (EC and eligible countries) workshops and seminars on the development of compatible organisational structures and exchange models for implementation in youth exchanges.

A group is taken to have not more than 20 participants. A visit must last a minimum of 5 days and a maximum of 2 weeks, including time for travel.

Reciprocity is not a requirement but an option.

The maximum financial support available is 900 ECU per person per week.

2.3. TRAINING COURSES FOR YOUTH WORKERS

Financial support will be provided for training programmes (preferably combined with practical placements in other organisations involved in youth work) to be organised for **eligible country youth leaders/workers** with the objective of enhancing the quality of youth worker/organiser work for one or more of the following purposes:

- ♦ to support the development of compatible organisational structures and youth exchange models;
- ♦ to introduce youth workers/organisers to leadership techniques.

There is no limit set on the number of participants, nor on the maximum grant available or on the duration of the course.



The following information should also be included in the application:

- ♦ details of previous experience of youth worker/organiser training, in particular in terms of qualifications for international and European-level youth activities;
- ♦ description of the target group of the training activity and of the ways in which these participants have been or will be involved in exchanges between the EC and the eligible country;
- ♦ the thematic aspects of the content of the activity and how they relate to exchanges between the EC and the eligible country;
- ♦ description of the working methods including an outline of the day-to-day programme with details of the various stages and explanation of the way in which linguistic diversity will be coped with;
- ♦ details of the leadership group responsible for the training, its membership and qualifications.

2.4. ELIGIBLE COSTS

As a general rule applicable to all youth activities, the following types of expenditure will **not** normally be eligible for support: salaries, fees, equipment and infrastructure.

Eligible cost could include travel, subsistence, accommodation and insurance.

Guidelines for use of the grant will be supplied with contracts to successful applicants.

3. PRIORITIES

Only the following countries have identified priority areas for support in the coming academic year.

- ***For Bulgaria***

Training courses for youth workers/leaders in the field of:

- regional development and social problems
- youth information, models of youth exchanges

- ***For the Czech and Slovak Republics***

Reciprocal Youth Exchanges in the field of disabled people and of the environment.

- ***For Hungary***

- Multilateral projects.
- Training of leaders of youth organisations.
- Youth exchange in order to maintain connections between national minorities.
- Youth exchange between reformatory institutions.
- Youth exchange to facilitate twinning schemes between cities or countries.
- Promoting information transfer in connection with young people.
- Exchange of handicapped people.

- ***For Lithuania***

- Priority will be given to projects offering intensive training for youth workers from non-political and non-sectarian organisations.
- Projects of the above kind which have special reference to work with disabled and otherwise disadvantaged young people and/or which have participants from outside the major towns of Lithuania will be particularly welcome.


For further information on priorities, please consult the National TEMPUS Offices in the eligible countries.

4. APPLICATION PROCEDURES

All applications must be submitted on the attached application form and addressed to the EC TEMPUS Office in Brussels; **three** copies are required. Please make sure that you add **letters of endorsement** from all participating organisations.

The coordinating organisation or person designated to act on behalf of the whole group should submit a single application on behalf of all the participating organisations or persons and is responsible for the project. The coordinating organisation may be located either in the eligible country or in the European Community. The contracting organisation or person who will sign the contract and to whom the grant will be transferred, however, must be located in the Czech Republic, Hungary, Poland, Slovakia, Slovenia or an EC Member State.

5. APPLICATION DEADLINES

 The deadlines for submission of applications are (as per postmark) **15 March 1994** for activities to be carried out between 1 September 1994 and 31 August 1995 and **15 September 1994** for activities to be carried out between 1 January 1995 and 31 August 1995.



No financial support will be available for projects **starting before 1 September 1994**.

Results of the selection procedures are normally expected to be available 4 months after the application deadlines.

ANNEX 1

CONTACT ADDRESSES

EC TEMPUS Office in Brussels



EC Tempus Office
Avenue des Arts, 19H
B-1040 Bruxelles
Tel.: (32)2-212.04.11/12
Fax: (32)2-212.04.00

TEMPUS Contact points in the EC Member States

Belgium

French speaking

Ministère de l'Education, de la Recherche
 et de la Formation
 Enseignement Supérieur
 Cité Administrative de l'Etat
 Rue Royale, 204
 B - 1000 Bruxelles
 Tel.: (32)2-2105569
 Fax: (32)2-2105538

Dutch speaking

Ministerie van de Vlaamse Gemeenschap
 Departement Onderwijs
 Dienst Internationale Betrekkingen
 (D.I.B.)
 R.A.C. Arcadengebouw 3° Verd.
 B - 1010 Brussel
 Tel.: (32)2-2105419
 Fax: (32)2-2105372

Denmark

Rektorkollegiets Sekretariat
 Frederiksholms Kanal 26
 DK - 1220 København K
 Tel.: (45)33-925436
 Fax: (45)33-925075

Germany

Deutscher Akademischer Austauschdienst
 Kennedyallee 50
 Referat 314
 Postfach 20 04 04
 D - 53175 Bonn 2
 Tel.: (49)228-882414
 Fax: (49)228-882444

Arbeitsgemeinschaft Industrieller
 Forschungsvereinigungen (AIF) e.V.
 Bayenthalgürtel 23
 D - 50968 Köln 51
 Tel.: (49)221-3768018
 Fax: (49)221-3768027

Spain

Ministerio de Educación y Ciencia
 Subdirección General de cooperación
 Internacional
 Paseo del Prado, 28
 E - 28014 Madrid
 Tel.: (34)1-4200889
 Fax: (34)1-4203325

Greece

Ministère de l'Education Nationale
 et des Cultes
 Direction de la Commission des
 Communautés Européennes
 Section: B' - Programmes
 Rue Mitropoléos, 15
 GR - 101 85 Athènes
 Tel.: (30)1-3220950
 Fax: (30)1-3248264

Greek Rectors Conference
 Office of international relations of the
 Greek universities
 Ippokratous 44
 GR - 106 80 Athens
 Tel.: (30)1-3606794
 Fax: (30)1-3606828

France

C.N.O.U.S.
 Centre National des Oeuvres
 Universitaires et Scolaires
 Rue Jean Calvin, 6/8
 F - 75005 Paris
 Tel.: (33)1-40799141
 Fax: (33)1-43374348

A.C.F.C.I.
 Assemblée des Chambres Françaises de
 Commerce et d'Industrie
 Avenue d'Iena, 45
 F - 75016 Paris
 Tel.: (33)1-40693805
 Fax: (33)1-47206128

Ireland

Higher Education Authority
 Fitzwilliam Square 21
 IRL - Dublin 2
 Tel.: (353)1-6612748
 Fax: (353)1-6610492

Italy

Ministero dell'Università e della Ricerca
 Scientifica e Tecnologica
 Ufficio Relazioni Internazionali
 Lungotevere Thaon de Revel, 76
 I - 00196 Roma
 Tel.: (39)6-3232643
 Fax: (39)6-3221584

Luxembourg

Ministère de l'Education nationale
 SCRIPT
 Service de Coordination et de Recherche
 de l'Innovation Pédagogique et
 Technologique
 Rue Aldringen, 29
 L - 2926 Luxembourg
 Tel.: (352)478 51 85
 Fax: (352)46 09 27

The Netherlands

NUFFIC
 Netherlands Organisation for
 International Cooperation in Higher
 Education
 P.O. Box 29777
 NL - 2502 LT Den Haag
 Tel.: (31)70-4260255/260
 Fax: (31)70-4260259/399

Portugal

A.N.A.B.
 Ministério da Educação
 Avenida 5 de Outubro, 35-7º
 P - 1000 Lisboa
 Tel.: (351)1-540338
 (351)1-3557393
 Fax: (351)1-542694

United Kingdom

Europe Unit
 Education & Science Division
 The British Council
 Medlock Street
 UK - Manchester M15 4PR
 Tel.: (44)61-9577074/75/76
 Fax: (44)61-9577561

National TEMPUS Offices in the PHARE eligible countries**Albania**

National TEMPUS Office
Mine Peza St. 4
ALB - Tirana
Tel.: (355)42-32083
Fax: (355)42-32083

Bulgaria

National TEMPUS Office
Bd. Aleksander Stamboliiski, 18
BG-1000 Sofia
Tel: (359)2-884974
Fax: (359)2-884974

Czech Republic

National TEMPUS Office
U Luzického semináře 13/90
CZ - 118 00 Prague 1
Tel.: (42)2-538187
Fax: (42)2-24511296

Slovak Republic

National TEMPUS Office
Staré Grunty, 52
SQ - 842 44 Bratislava
Tel.: (42)7-726129
Fax: (42)7-726180
(42)7-726129

Estonia

National TEMPUS Office
4, Valli Str.
EE - 0100 Tallinn
Tel.: (372)2-666809
Fax: (45)30248083

Hungary

National TEMPUS Office
Ajtósi Dürer sor 19-21
H - 1146 Budapest
Tel.: (36)1-2515641
(36)1-2515647
Fax: (36)1-1534991

Mail address:

P.O. Box 508
H - 1440 Budapest 70

Latvia

National TEMPUS Office
2 Valnu St.
LV - 1098 Riga
Tel.: (371)2-223983
Fax: (371)-8820171

Lithuania

National TEMPUS Office
Gedimino 11
LT - 2039 Vilnius
Tel.: (370)2-629140
Tel.: (45)30220476
Fax: (370)2-226301

Poland

National TEMPUS Office
Ministry of National Education
Al. Szucha, 25
PL - 00 918 Warszawa
Tel.: (48)22-292483
(48)2-6284049
Fax: (48)22-292483

Romania

National TEMPUS Office
Str. Stefan Furtuna nr. 140
P.O. Box 15-7
RO - 79782 Bucharest 6
Tel.: (40)1-6385812
(40)1-6373590
Fax: (40)1-3121065
(40)1-6374440

Slovenia

National TEMPUS Office
Ministry of Science and Technology
Slovenska 50
SLO - 61000 Ljubljana
Tel.: (38)61-111107
(38)61-110212
Fax: (38)61-124140
(38)61-302951

TEMPUS Contact points in non-EC States**Austria**

Büro für Austauschprogramme
für Mittel- und Osteuropa
Berggasse, 21
A-1090 Wien
Austria
Tel.: (43)222-317.27.93
Fax: (43)222-317 27 95

Finland

Department for Higher Education
and Research
Ministry of Education
P.O. Box 293
SF-00171 Helsinki
Finland
Tel.: (358)0-134 171
Fax: (358)0-656 765

Sweden

National Agency for Higher
Education
P.O. Box 7851
S-10399 Stockholm
Sweden
Tel.: (46)8-4535000
Fax: (46)8-4535140

European Communities - Commission

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