



COMMISSION OF THE EUROPEAN COMMUNITIES

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REPORT FROM THE COMMISSION

ON THE LOCATION OF COMMUNITY DEPARTMENTS

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Situation at the end of September 1993 and at the end of September 1994

## EXPLANATORY MEMORANDUM

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This report, submitted under Article 10 of the Decision of the Representatives of the Governments of the Member States on the provisional location of certain institutions and departments of the Communities and under the Decision of the Representatives of the Governments of the Member States on the location of the seats of the institutions of 12 December 1992, describes the situation obtaining at the end of September 1993 and the end of September 1994.

Article 10 of the Decision of 8 April 1965 of the Representatives of the Governments of the Member States on the provisional location of certain institutions and departments of the Communities reads as follows:

"The Governments of the Member States are willing to locate in Luxembourg, or to transfer thereto, other Community bodies and departments, particularly those concerned with finance, provided that their proper functioning can be ensured.

To this end, they request the Commission to present to them annually a report on the current situation concerning the location of Community bodies and departments and on the possibility of taking new steps to give effect to this provision, account being taken of the need to ensure the proper functioning of the Communities."

Each year since 1968 the Commission has presented a report in compliance with these provisions, traditionally covering the period from September to September and concerned with permanent posts under the operating budget.

The present report, the twenty-fifth, is a double issue, describing the situation at the end of September 1993 and at the end of September 1994.

It therefore takes account of events since October 1992, notably the Decision taken by common agreement between the Representatives of the Governments of the Member States on the location of the seats of the institutions and of certain bodies and departments of the European Communities,<sup>1</sup> which entered into force on 12 December 1992.

As part of its programme to modernize and adapt its structures to meet the challenges of implementing the Single Act and the entry into force of the Maastricht Treaty, the Commission has continued its radical restructuring of its departments.

In the case of Directorate-General 1A (External Political Relations), set up at the beginning of 1993, Directorate-General III (Industry), Directorate-General XV (Internal Market and Financial Services) and the Coordination of Fraud Prevention Directorate the aim was to create a more efficient structure to provide a service better adapted to the reality of the European Union.

A number of operational Directorates-General were reformed, some more radically than others, as a follow-up to the screening exercise conducted in March 1991. This process has continued.

The problem of housing a growing number of staff in Brussels and Luxembourg alike in the event of further enlargement of the Community has led the Commission to give some thought to accommodation policy in the longer term.

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<sup>1</sup> OJ C 341, 23.12.1992, p.1.

# I. STAFF EMPLOYED IN BRUSSELS

September 1993

1. At the end of September 1993 a total of 10 772 posts (administrative appropriations) were permanently assigned to the Commission's departments in Brussels (as against 10 304 in 1992). This total was made up as follows:

Category A	3 202
Language Service	1 263
Category B	2 009
Category C	3 676
Category D	619
	10 772

2. These figures include a small number of officials from departments located in Luxembourg who have been assigned to Brussels for the purpose of liaising with departments there.

98 officials were involved from the following departments:

SOEC	10
DG XII	88

September 1994

1. At the end of September 1994 a total of 10 990 posts (administrative appropriations) were permanently assigned to the Commission's departments in Brussels (as against 10 772 in 1993). This total was made up as follows:

Category A	3 288
Language Service	1 263
Category B	2 021
Category C	3 793
Category D	625
	10 990

2. These figures include a small number of officials from departments located in Luxembourg who have been assigned to Brussels for the purpose of liaising with departments there.

98 officials were involved from the following departments:

SOEC	10
DG XII	88

## II. STAFF EMPLOYED IN LUXEMBOURG

September 1993

1. At the end of September 1993 a total of 2 676 posts (administrative appropriations) were permanently assigned to the Commission's departments in Luxembourg (as against 2 593 in 1992). This total was made up as follows:

Category A	504
Language Service	342
Category B	757
Category C	830
Category D	243
	2 676

2. The posts assigned to the Directorates-General and other departments located in Luxembourg broke down as follows:

- a) The Statistical Office: 414 posts (158 A, 143 B, 111 C and 2 D) (1992: 379 posts). Note: a further 10 officials 2 A, 4 B and 4 C - are assigned to the Liaison Office in Brussels.
- b) The Health and Safety Directorate (V-E) of the Directorate-General for Employment, Social Affairs and Education: 67 posts (31 A, 16 B and 20 C) (1992: 59 posts).

In May 1992 the Programme of Action against Cancer Unit, located in Brussels, was incorporated in the Public Health Unit of Directorate V-E.

- c) The Radiation Protection Division (XI-A-1) of the Directorate-General for the Environment, Nuclear Safety and Civil Protection.

A total of 9 A, 4 B and 5 C posts are assigned to Luxembourg.

- d) Directorate-General XIII (Telecommunications, Information Market and Exploitation of Research) is headquartered in Luxembourg but has departments in both Luxembourg and Brussels.

The reorganization of Directorate-General XIII (Telecommunications, Information Industries and Innovation), agreed by the Commission in 1992, led to no significant changes in the tasks of its departments in Luxembourg.

The role of these departments is to promote the dissemination and exploitation of knowledge from research within the Community. The activities of DG XIII-D are concerned mainly with the dissemination and exploitation of the results of research and technology transfer. DG XIII-E's activities concentrate on measures to encourage and simplify access to the electronic professional information services which, partly by the development of ways of overcoming language barriers, help to spread knowledge.

A total of 157 posts are currently assigned to Luxembourg (58 A, 36 B, 59 C, 4 D) (1992: 157 posts).

- e) Directorate-General XVIII (Credit and Investments): 113 posts (40 A, 44 B, 29 C) (1992: 110 posts).
- f) The Euratom Safeguards Directorate (XVII-E) of the Directorate-General for Energy: 277 posts (88 A, 139 B and 50 C) (1992: 273 posts).
- g) The Commission/European Investment Bank Liaison Office, attached to the Directorate-General for Economic and Financial Affairs: 2 posts (1 A and 1 C) (1992: 2 posts).
- h) Directorate-General X (Audiovisual Media, Information, Communication and Culture) is responsible for the Library and Information Service in addition to its own Luxembourg Office: 18 posts (1 A, 1 LA, 3 B, 10 C and 3 D) (1992: 17 posts).
- i) Administrative departments belonging to Directorate-General IX (Personnel and Administration): 420 posts (23 A, 67 B, 177 C, 152 D and 1 LA) (1992: 420 posts).
- j) Translation Service: 525 posts (4 A, 340 LA, 21 B and 160 C) (1992: 525 posts).
- k) The Informatics Directorate: 169 posts (46 A, 70 B, 49 C and 4 D).

3. A number of departments located in Brussels have assigned staff to Luxembourg to improve contacts with the departments located there or to take up duty with bodies based there. A total of 33 officials (1992: 37) were posted on this basis:

Secretariat-General	10
Legal Service	3
Security Office	9
Directorate-General for Budgets	3
Directorate-General for Financial Control	8
	33

These figures are included in the table at II.1.

4. Pursuant to Article 8 of the Decision of the Representatives of the Governments of the Member States, an Official Publications Office of the European Communities was located in Luxembourg. Under a decision taken by the Community institutions on 16 January 1969, the Publications Office is directed by a Management Committee consisting of representatives of the six institutions and bodies.

The posts allocated to the Office (also included in the table at II.1) break down as follows (1992: 428 posts):

September 1993

Category A	35
Category B	208
Category C	143
Category D	77
	463

5. In accordance with the agreement dated 24 July 1973, a European Monetary Cooperation Fund, run by a Board composed of the Governors of the Central Banks of the Member States, has been provisionally located in Luxembourg. The Fund does not employ any staff. Given the development of the European Monetary System appropriate material and administrative arrangements will have to be considered.

September 1994

1. At the end of September 1994 a total of 2 709 posts (administrative appropriations) were permanently assigned to the Commission's departments in Brussels (as against 2 676 in 1993). This total was made up as follows:

Category A	518
Language Service	342
Category B	765
Category C	840
Category D	244
	2 709

2. The posts assigned to the Directorates-General and other departments located in Luxembourg broke down as follows:

- a) The Statistical Office: 438 posts (170 A, 150 B, 116 C and 2 D) (1993: 414 posts). Note: a further 10 officials (2 A, 4 B and 4 C) are assigned to the Liaison Office in Brussels (1993: 414 posts).
- b) The Health and Safety Directorate (V-F) of the Directorate-General for Employment, Industrial Relations and Social Affairs: 67 posts (31 A, 16 B and 20 C) (1993: 67 posts).
- c) The Radiation Protection Division (XI-A-1) of the Directorate-General for the Environment, Nuclear Safety and Civil Protection.

A total of 10 A, 4 B and 6 C posts are assigned to Luxembourg.

- d) Directorate-General XIII (Telecommunications, Information Market and Exploitation of Research) is headquartered in Luxembourg but has departments in both Luxembourg and Brussels.

The role of these departments is to promote the dissemination and exploitation of knowledge from research within the Community.

A total of 158 posts are currently assigned to Luxembourg (59 A, 36 B, 59 C, 4 D) (1993: 157 posts).

- e) Directorate-General XVIII (Credit and Investments): 113 posts (40 A, 44 B, 29 C) (1993: 113 posts).



- f) The Euratom Safeguards Directorate (XVII-E) of the Directorate-General for Energy: 278 posts (88 A, 139 B and 51 C) (1993: 277 posts).
  - g) The Commission/European Investment Bank Liaison Office, attached to the Directorate-General for Economic and Financial Affairs: 2 posts (1 A and 1 C) (1993: 2 posts).
  - h) Directorate-General X (Information, Communication, Culture and Audiovisual Media) is responsible for the Library and Information Service in addition to its own Luxembourg Office: 18 posts (1 A, 1 LA, 3 B, 10 C and 3 D) (1993: 18 posts).
  - i) Administrative departments belonging to Directorate-General IX (Personnel and Administration): 422 posts (23 A, 67 B, 179 C, 152 D and 1 LA) (1992: 420 posts).
  - j) Translation Service: 525 posts (4 A, 340 LA, 21 B and 160 C) (1993: 525 posts).
  - k) The Informatics Directorate: 169 posts (46 A, 70 B, 49 C and 4 D).
3. A number of departments located in Brussels have assigned staff to Luxembourg to improve contacts with the departments located there or to take up duty with bodies based there. A total of 34 officials (1993: 33) were posted on this basis:

Secretariat-General	11
Legal Service	2
Security Office	10
Directorate-General for Budgets	3
Directorate-General for Financial Control	8
	34

These figures are included in the table at II.1.

4. Pursuant to Article 8 of the Decision of the Representatives of the Governments of the Member States, an Official Publications Office of the European Communities was located in Luxembourg. Under a decision taken by the Community institutions on 16 January 1969, the Publications Office is directed by a Management Committee consisting of representatives of the six institutions and bodies.

The posts allocated to the Office (also included in the table at II.1) break down as follows (1993: 463 posts):

September 1994

Category A	35
Category B	209
Category C	144
Category D	77
	465

5. In accordance with the agreement dated 24 July 1973, a European Monetary Cooperation Fund, run by a Board composed of the Governors of the Central Banks of the Member States, has been provisionally located in Luxembourg. The Fund does not employ any staff. Given the development of the European Monetary System appropriate material and administrative arrangements will have to be considered.

## COMMISSION PREMISES IN BRUSSELS

1. In 1993 three small buildings which no longer met current standards were relinquished and two medium-sized modern buildings rented in their place. This operation, which followed on the budgetary decisions adopted by the Edinburgh Council, enabled the Community's building stock to be rationalized without increasing capacity.

Centralized facilities for the preparation of meals for all Commission staff in Brussels were built on land provided by the Belgian authorities.

2. In 1994 two more old small buildings were relinquished. Two medium-sized modern buildings were rented to accommodate additional staff and prepare for the new, larger Commission including the new Member States.

Talks have begun with the owners of two large buildings with a view to major renovation work.

3. During these two years, work on construction of the crèche and day-care centre has progressed normally. Discussions have continued with the Belgian authorities on the possible return of the Commission to the Berlaymont building following its renovation

## COMMISSION PREMISES IN LUXEMBOURG - SITUATION AND PROSPECTS

The Commission's departments in Luxembourg are now quartered in five buildings:

- **The Jean Monnet building**, which houses the largest number of departments.
- **The Cube building**, which is fully occupied by the Euratom Safeguards Directorate. This department has moved a small section of its staff into the extension to the BAK II building, the fourth occupied by the Commission.
- **The Wagner Centre**, now housing Directorate-General XVIII (Credit and Investments), the Radiation Protection Unit of DG XI, the Luxembourg sickness insurance claims office, the training department of DG IX's Personnel (Luxembourg) Unit and the Computer Forum.
- **The BAK II building** (170 offices are sublet to the European Parliament), which is home to a number of sections of the Euratom Safeguards Directorate and one SOEC Directorate which was forced out of the Jean Monnet building by lack of space.
- **The Airport Center** at Senningenberg, near Luxembourg airport. In September 1993 the Commission took a lease on part of this new building from early 1994, to meet its most urgent requirements. Directorate B of the Statistical Office is now temporarily housed there (approximately 4 200 m<sup>2</sup>).

To meet the increase in staffing levels it was decided to rent a new building, for the Statistical Office in particular, for occupation by the end of 1996, a temporary solution accommodating 400-500 people being planned for 1995.

The study on the state of the Jean Monnet building suggests no major reason why it should not be renovated; this work could be completed around the year 2000.